

MAKING THE MOST OF YOUR MIS.

MIS SERVICES

Our data management services team are fully accredited to support schools, academies and multi-academy trusts to harness the power of their Management Information System (MIS).

Our team will help you achieve the maximum result from your MIS investment by upskilling your staff to make full use of the tools available, enabling you to evidence academic standards, track pupil attainment data and improve efficiency in business and administrative processes.

"We are always so grateful to everyone on the DMS team for all the help you give us. It is comforting to know that no matter the question - whether simple or complicated, you will always come back to us promptly with an answer, even if further investigations are needed.

*Your help is invaluable -
thank you very much"*

St Clement Danes School

MIS SUPPORT

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The Service Desk provides access to a team of experienced consultants via telephone, email or the [service desk portal](#), helping users to fully utilise the power of their MIS.

- ✓ 98% positive feedback.
- ✓ Same day response.
- ✓ Team of education specialists.
- ✓ Fully accredited to support SIMS, Arbor, Bromcom or ScholarPack.

MIS PORTAL

Our Data Management portal is a dedicated hub where customers can easily find knowledge base articles to support with any MIS questions that may arise.

- ✓ Access how-to documents across all areas of MIS.
- ✓ Find detailed guidance for the successful completion of statutory returns.
- ✓ Guidance and support in the event of a visit from Ofsted.

ANALYSIS REPORTS

The DMS team at HFL have created a range of analytic reports which schools and settings can use to track students' progress and highlight areas where additional support might be needed. This can have a significant impact on a school's performance and improve the information available for Ofsted visits.

- ✓ Empowering senior leaders to effectively track trends and target intervention to raise pupil achievement.

MIS CONSULTANCY

At HFL Education, our consultants are able to provide a flexible service either on-site or remotely where we can deliver tailored solutions and give expert advice to meet the needs of your individual school or academy.

For more information call:

01438 544466

Email: support@hfleducation.org

"The service we are provided is excellent - they are helpful, knowledgeable and friendly. The specialist training is outstanding and they always strive to help us use our MIS software in the most effective way."

Emma Fielding, John F Kennedy RC School

MIS TRAINING

The HFL Data Management Services team provide remote training for individuals, reducing the amount of time staff are away from school. Individual, remote training also enhances the relevance of the tuition because it can be based on real life examples. We can also offer on-site training upon request.

In addition to the more bespoke training we offer, we also have a range of e-learning programmes, live webinars and in-person training available. We have highlighted a couple of our most popular courses below but the full range can be accessed on the [HFL Hub](#).

ARBOR FOR NEW USERS

Learn how to easily navigate around the software, how to set up a new pupil and complete everyday basic tasks. Your beginners guide to using Arbor.

A YEAR IN THE LIFE OF A SIMS ADMINISTRATOR

This e-learning module contains helpful hints and tips for using SIMS. By picking up best practice routines, staff will save time and be more efficient using the MIS.

*Find out more
via our HFL
Education Hub*

*For more information call: 01438 544466
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USER GROUPS

We run Arbor and SIMS user groups, once a term, that provide up to date software and statutory returns developments. Learn day to day process tips and ask our advisers your questions to learn how to get the most out of your MIS software.



*"Found it very useful
and would come
again. Always meet
my expectations,
Excellent Hints and
Tips thank you."*

MOVING MIS PROVIDERS

Changing to a cloud-based MIS tends to be a school's first step in their digital transformation and there's no doubt it can be a daunting prospect. [In this blog](#), we offer top tips for reviewing your MIS provider.

The top three tips include:

1. Use a Framework to buy your licences - In addition to the cost savings on price, educational settings can save months in procurement time compared to running an open procedure.

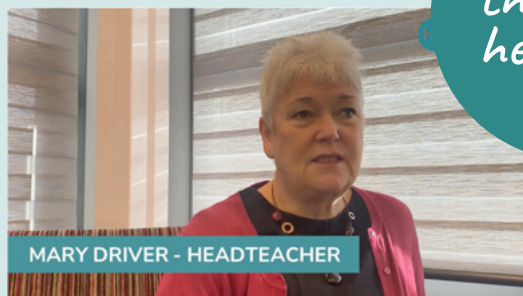
HFL Framework

2. Manage the change - As early in the process as possible, get your team on-board and identify a 'champion' to drive the change process. Investing in training and migration support from the outset will be key to a successful and smooth transition.

3. Recognise that a new system will not directly compare to the old one - A new system will have a very different look and feel. Purchase from an education-based framework to ensure that functionality is suitable for all school/MAT needs.

CASE STUDY; WILLIAM RAMSON PRIMARY SCHOOL

Hear from the staff at the William Ransom Primary School on their journey to move their MIS provider to Arbor.



MARY DRIVER - HEADTEACHER

Watch
the video
here 



THE MIS FRAMEWORK

The MIS framework from HFL provides a cost effective means of purchasing school MIS licences, saving up to 40% on supplier direct pricing.

All suppliers have gone through rigorous specification requirements to ensure their suitability for education settings.

WHAT ARE THE BENEFITS OF THE HFL FRAMEWORK?

- ✓ OJEU tendered.
- ✓ The Framework is fully compliant with The Public Contracts Regulations 2015.
- ✓ HFL carry the risk.
- ✓ Pre-agreed terms and conditions.
- ✓ HFL works in close partnership with the appointed suppliers and can manage the relationship for you.

MIS MIGRATION

Selected your new MIS provider?
We are fully equipped to support your migration and implementation, leading to a seamless and successful transition.

THE MIS SUPPLIERS

The following suppliers have been appointed to the HFL MIS Framework for the different Lots:

LOT NAME	SUPPLIER NAME
Lot 1: Primary on premise solution	Bromcom
Lot 2: Primary Cloud based solution	Arbor Bromcom ScholarPack
Lot 3: Secondary on premise solution	Bromcom
Lot 4: Secondary Cloud based solution	Arbor Bromcom
Lot 5: MAT Cloud based solution	Arbor Bromcom

500+

schools supported

Saved
Hertfordshire
schools over
£418,348.53
on the list price
of their MIS in the last
12 months

up to

40%

saving on supplier
direct pricing

"We had people on hand at every step throughout the handover process, from HFL Education and Arbor. I could email them with any queries and felt very comfortable doing that; they were very helpful and approachable. I had absolutely no issues – it was seamless."

Sally Allen, Letchmore
Infants and Nursery
School

380

migrations
completed

Will save schools
outside of Hertfordshire
£200,303.15
on the list price
of their MIS in the
coming year

For more information call: 01438 544466
Email: MISframework@hfleducation.org

About HFL Education

HFL Education (formerly Herts for Learning) is a not-for-profit organisation providing all the services, training and resources needed to deliver a great education to every child, to help them flourish and reach their full potential. With hundreds of advisers and subject experts in house, HFL Education is a trusted partner to education and learning professionals across the country, providing a unique and comprehensive offer to every school and setting – all in one place.

For further information: hfleducation.org
email: misframework@hfleducation.org
telephone: 01438 544466



01438 544 464
Visit our website

