

COMPLETING THE TRANSITION LEVEL OF NEED TOOL FOR CHILDREN WHO HAVE BEEN CARED FOR AT HOME.



For those children who have not attended any form of preschool setting (day nursery, childminder, preschool, nursery school) and whom have been cared for at home, the teacher will need to complete the transition level of need tool (TLNT) after discussions with the parent/carer.

Check registration information for:



- Date of birth
- Any siblings
- Medical needs
- Home language

Contact the parents/carers to arrange either a:

- Phone call
- Video call
- Home visit
- Meeting at school



Use the questions (below) to gather additional information about the child



Fill in the transition level of need tool manually for the child



	Question to ask the parent		Supplementary questions	Link to the transition level of need criteria	Notes & Actions
1.	Are any professionals working with you to support your child, or to support you as a family? Please provide details	Yes	Check the details of the professionals involved and the level of support provided Is there a written plan in place? Confirm details of the support /activity for the child What is working well?	CLA, CiN, CPP, FFA, Health & medical needs – SEND needs SALT support	Gather the contact details of the professionals and make contact to confirm the support for the child as they transition to school Also ask the parent/carer to share your details with the professional involved to help support the child's transition
		No	If the parent/carer states no – check details on the registration form		
		Comment			

	Question to ask the parent		Supplementary questions	Link to the transition level of need criteria	Notes & Actions
2.	<p>Have you any concerns about your child starting school?</p> <p>Is this specific to their development (language development, behaviour)</p> <p>Do they have any health needs; how do you manage these?</p>	Yes	<p>Discuss with the parent/carer their concerns</p> <p>What support/advice have they accessed has this helped?</p> <p>What support would they like as a parent/carer?</p> <p>What support does their child require?</p>	<p>Speech and language needs</p> <p>Medical needs</p> <p>Sensory need</p>	<p>Provide signposting to appropriate support/advice</p> <p>Record any requirements to meet medical needs</p> <p>Do staff require any training to administer medication</p>
	Comment				
3.	<p>Can you please tell me about your family</p> <p>Who lives at home, who does your child see often?</p> <p>Have you had any recent changes to your family life for example new baby or have moved house?</p>	Yes	<p>What types of change (new baby, parents separated, parent terminally ill)?</p> <p>How did this affect the child?</p> <p>What support would they like for the child?</p>	<p>Transient families</p> <p>Home Circumstances</p> <p>Close Bereavement</p> <p>Special Guardianship order</p> <p>Shared parental responsibility</p>	<p>Check custody arrangements for separated parents and parental responsibility</p> <p>Signpost to support for bereavement</p>
	Comment				

	Question to ask the parent		Supplementary questions	Link to the transition level of need criteria	Notes & Actions
4.	English as an additional language (EAL) (where applicable) Can you please tell me about your child's understanding and speaking of English?	Yes	What language does your child speak at home Does your child understand and speak their home language Do you have any worries with your child's language and communication development in their home language Does your child understand english Does your child speak English	Child/family with EAL	Provide parent/carer with guidance to support child at home confirm if parents/ carers require written communication to be translated
		No	my child hears a second language at home or within the wider family		
		Comment			
5.	Please share any opportunities that your child has had to play with other children e.g. playgroups Or, for out of county, please share information about your child's previous setting	Yes	Opportunity to discuss reasons for child not attending an early years preschool setting Has the child attended any activity groups for example stay and play sessions at local family centre Child has older/younger siblings and/ or plays with other children of a similar age	Child has not previously attended an early years setting	
	Comment				